



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-03-188
ADDRESS:	Purchase Request No. F-2022-03-0131
CONTACT No.	Purpose: Equipment for Production Development of Organic Plants
TIN No.	ABC: 300,000.00
PhilGEPS Registration No.	Delivery Period: 45 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) *Valid Mayor's/ Business Permit;* b) *BIR Certificate of Registration;* c) *Authority to Print Receipt;* d) *DTI/SEC Registration;* e) *PhilGEPS Membership Certificate;* and f) *PCAB License in cases of Infrastructure projects.*
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Supply and Delivery of Automatic Single Chamber Filter Paper Tea Bag Packing Machine	1 UNIT			
	Specification				
	Multi-Function Packaging Machine, Bag Packing Machine				
	Function: Filling, Wrapping, Sealing, Slitting				
	Application: Food, Beverage, Commodity, Medical, Chemical, Machinery & Hardware, APPAREL, Textiles, Cigarettes, Tobacco				
	Bag Size: L: 40-80mm W: 60-80mm				
	Packaging Type: Belt, Pouch				
	Packaging Material: Plastic, Paper				
	Automatic Grade: Automatic				
	Driven Type: Electric				
	Voltage: Atleast 220V				
	Dimension(L*W*H): Atleast 1100-1300*700-800*1700-1800mm				
	Core Components: Motor, Pressure vessel, PLC, Bearing, Engine				
	Production Capacity: Max.70 Bag/min				
	Packing speed: Max.70 Bag/min				
	Delivery Period: 45 Calendar Days Additional Requirements: 1. Picture of actual Item being offered 2. Brochure/Catalog of the item being Offered 3. Warranty Certificate				
	Please attach brochure or sample picture of the said item/s				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

[Signature]
DR. DOLLY B. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature